



# Parkside

(Aldershot & District Learning Disability)

## **JOB DESCRIPTION AND PERSON SPECIFICATION**

**JOB TITLE:** SUPPORT ACTIVITY WORKER  
**RESPONSIBLE TO:** DEPUTY MANAGER  
**PURPOSE OF THE JOB:** To support Service Users at the Parkside Centre or Farnborough Library location.

### **MAIN AREAS OF WORK:**

- PIP Day Service to support adults in activities of their choice.
- Any of the various clubs and groups.

### **MAIN DUTIES (within all areas of work):**

1. Support groups in making use of community facilities, e.g. arts sports, education and recreation.
2. Support individuals with a wide range of disabilities including communication difficulties, ASD (Autistic Spectrum Disorder) and complex needs.
3. Support individuals with personal care if necessary.
4. Prompt and reliable in attendance.
5. At all times to work with service users in a manner which fully recognises and respects their value as individuals.
6. Maintain service user confidentiality.
7. Assist service users to plan programmes and activities that enhance their choice and decision making.
8. Facilitate wherever possible achievement through activity and self-advocacy.
9. Produce written accounts of work undertaken.
10. Participate in training opportunities and attend supervision meetings.
11. Undertake any other duties as reasonably requested by the Support Services Manager.

## PERSON SPECIFICATION – SUPPORT ACTIVITY WORKER

<b>ESSENTIAL</b>	<b><u>DESIRABLE</u></b>
<p>Personal Qualities</p> <ul style="list-style-type: none"><li>• Must recognise and respect client's value as individuals.</li><li>• Ability to relate to vulnerable adults and children.</li><li>• Patient.</li><li>• Able to work under pressure.</li><li>• Flexible</li><li>• Reliability and commitment.</li></ul> <p>Skills and Abilities</p> <ul style="list-style-type: none"><li>• Good communication skills.</li><li>• Ability to keep clear written records.</li><li>• Able to assist with aspects of an individual's personal care.</li><li>• Must be able to cope with the physical demands of the job.</li></ul> <p>Qualifications</p> <ul style="list-style-type: none"><li>• Must be willing to participate in any required training opportunities.</li></ul>	<ul style="list-style-type: none"><li>• To be able to draw on any personal skills and interests to enhance the services provided to adults and children with learning disabilities.</li></ul> <ul style="list-style-type: none"><li>• Previous experience with adults or children with special needs.</li><li>• Able to work unsupervised on a 1:1 basis.</li></ul> <ul style="list-style-type: none"><li>• NVQ2 in care</li></ul>