



(Aldershot & District Learning Disability)

JOB DESCRIPTION AND PERSON SPECIFICATION

JOB TITLE: SATURDAY SUPPORT ACTIVITY WORKER

RESPONSIBLE TO: DEPUTY MANAGER

PURPOSE OF THE JOB: To support Service Users who attend our Saturday Childrens Club at our Parkside Centre.

MAIN AREAS OF WORK:

Children's Services to provide safe and stimulating activities for children.

MAIN DUTIES (within all areas of work):

1. Support individuals and groups in making use of community facilities, e.g., arts sports, education, and recreation.
2. Support individuals with a wide range of disabilities including communication difficulties, ASD (Autistic Spectrum Disorder) and complex needs
3. Support individuals with personal care if necessary.
4. Prompt and reliable in attendance.
5. At all times to work with service users in a manner which fully recognises and respects their value as individuals.
6. Maintain service user confidentiality.
7. Assist service users to plan programmes and activities that enhance their choice and decision making.
8. Facilitate wherever possible achievement through activity and self-advocacy.
9. Produce written accounts of work undertaken.
10. Participate in training opportunities and attend supervision meetings.
11. Undertake any other duties as reasonably requested by the Support Services Manager.

PERSON SPECIFICATION – SUPPORT ACTIVITY WORKER

ESSENTIAL	<u>DESIRABLE</u>
<p>Personal Qualities</p> <ul style="list-style-type: none"> • Must recognise and respect client's value as individuals. • Ability to relate to vulnerable adults and children. • Patient. • Able to work under pressure. • Flexible • Reliability and commitment. <p>Skills and Abilities</p> <ul style="list-style-type: none"> • Good communication skills. • Ability to keep clear written records. • Able to assist with aspects of an individual's personal care. • Must be able to cope with the physical demands of the job. <p>Qualifications</p> <ul style="list-style-type: none"> • Must be willing to participate in any required training opportunities. 	<ul style="list-style-type: none"> • To be able to draw on any personal skills and interests to enhance the services provided to children with learning disabilities. • Prepared to work a minimum of 6 hours alternate Saturdays • Able to work unsupervised on a 1:1 basis. • Previous experience with adults or children with special needs. • NVQ2 in care